

Instructions to adjust a recurring payment through Alliance Association Bank

- Go to: www.aciho.com
- Scroll to the bottom of the page where there will be three payment options-
Click the link- “Pay My Assessment Online”
- Welcome page appears
- Click Login button
- Enter your email address (must be same e-mail address that was used to set up the account)
- Enter your password
- This takes you to the Member Dashboard which summarizes the current recurring payment info
- Click the “Edit” link
- Change the dollar amount to \$82.00
- Click Proceed button (If you receive an error message upon clicking the Proceed button, please click Update Payment)
- Click Update Payment
- Click GOTOHOMEPAGE (to verify payment amount)